



Rizzetta & Company

Bexley Community Development District

**Board of Supervisors' Meeting
February 24, 2021**

www.bexleycdd.org

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	Doug South	Chairman
	Amanda King	Assistant Secretary
	John Blakley	Assistant Secretary
	Pete Williams	Assistant Secretary
	Jessica Robinson	Assistant Secretary
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	Alyssa Willson	Hopping Green & Sams, PA
District Engineer	Jordan Schrader	Clearview Land Design

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

BEXLEY COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO ROAD □ SUITE 100 □ WESLEY CHAPEL, FL
33544
WWW.BEXLEYCDD.ORG

February 23, 2021

Board of Supervisors
Bexley Community
Development District

REVISED FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Bexley Community Development District will be held on **Wednesday, February 24, 2021 at 1:00 p.m.** at the office of Rizzetta and Company located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Meeting held on January 20, 2021.....Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for January 2021.....Tab 2
- 4. BUSINESS ITEMS**
 - A. Ratification of Addendum proposals for Phase 3A ponds and wetland buffers to the maintenance programsTab 3
 - B. Consideration of Golf Cart proposal..... Tab 4
 - C. Consideration of Resolution 2021-03, Adopting Policies for the use of the ponds within the Boundaries of the DistrictTab 5
 - D. Discussion regarding payroll reimbursement.....Tab 6
- 5. STAFF REPORTS**
 - A. District Counsel
 1. Presentation of E-Verified.....Tab 7
 - B. District Engineer
 - C. Field Services Manager
 - D. Clubhouse Manager
 1. Presentation of Clubhouse Report..... Tab 8
 - E. District Manager
 1. Discussion regarding website compliance
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950, or email Jennifer Goldyn at jgoldyn@rizzetta.com.

Sincerely,
Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BEXLEY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bexley Community Development District was held on Wednesday, January 20, 2021 at 1:06 p.m. at the Offices of Rizzetta & Co., located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Doug South	Board Supervisor, Chairman
Jessica Robinson	Board Supervisor, Vice Chairman
John Blakley	Board Supervisor, Assistant Secretary
Pete Williams	Board Supervisor, Assistant Secretary

Also present were:

Jennifer Goldyn	District Manager, Rizzetta & Co., Inc.
Bryan Cooper	Clubhouse Manager, Rasi
John Toborg	Field Service Manager, Rizzetta & Co., Inc.
Alyssa Willson	District Counsel, Hopping Green & Sams
Jordan Schrader	District Engineer, Clearview Land Design LLP

FIRST ORDER OF BUSINESS

Call to Order

Ms. Goldyn called the meeting to order and conducted the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members were present.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors Meeting held on
November 18, 2020**

Ms. Goldyn presented the Minutes of the Board of Supervisors Meeting held on October 21, 2020 to the Board of Supervisors.

On a Motion by Mr. Williams seconded by Mr. South, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on November 18, 2020, for Bexley Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Landowner's Meeting held on
November 18, 2020**

Ms. Goldyn presented

On a Motion by Mr. Blakley seconded by Mr. Blakely, with all in favor, the Board of Supervisors adopted Resolution 2021-01, Canvassing and Certifying Landowner Election, for Bexley Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2021-02,
Designating Officers**

Ms. Goldyn presented Resolution 2021-02, Designating Officers to the Board.

On a Motion by Mr. Williams seconded by Mr. Blakely, with all in favor, the Board of Supervisors adopted Resolution 2021-02, Designating Officers, for Bexley Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Acorn Estimate for No
Trespassing Signs and Wildlife Signs**

Ms. Goldyn presented the Acorn Estimate for No Trespassing Sign and Wildlife Signs to the Board.

On a Motion by Mr. Williams, seconded by Mr. South, with all in favor, the Board of Supervisors ratified with the Estimate for No Trespassing Signs and Wildlife sign with an adjustment to the font of the "I", for Bexley Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors Meeting held on
November 18, 2020**

Ms. Goldyn presented the Minutes of the Board of Supervisors Meeting held on November 18, 2020 to the Board.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved the Meeting Minutes of the Board of Supervisors Meeting held on November 18, 2020, as amended, for Bexley Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Minutes of the
Landowners' Meeting held on
November 18, 2020**

Ms. Goldyn presented the Minutes of the Landowners' Meeting held on
November 18, 2020 to the Board.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved the Meeting Minutes of the Landowners' Meeting held on November 18, 2020, as amended, for Bexley Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for
November and December 2020**

Ms. Goldyn presented the Operation and Maintenance Expenditures for November
and December 2020 to the Board.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November 2020, in the amount of \$61,386.38 and for December 2020 in the amount of \$266,065.65, for Bexley Community Development District.

TENTH ORDER OF BUSINESS

**Ratification of Duke Energy
Agreement**

Ms. Goldyn presented the Duke Energy Agreement to the Board of Supervisors.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the Duke Energy Agreement, for Bexley Community Development District.

ELEVENTH ORDER OF BUSINESS

Ratification of Duke Energy Invoices

Ms. Goldyn presented the Duke Energy Invoices to the Board of Supervisors.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the Duke Energy Invoices, for Bexley Community Development District.

TWELFTH ORDER OF BUSINESS

Ratification of Cooperative Service Agreement

Ms. Goldyn presented the Cooperative Service Agreement to the Board of Supervisors.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the Duke Energy Invoices, for Bexley Community Development District.

THIRTEENTH ORDER OF BUSINESS

Ratification of CUS 401-402

Ms. Goldyn presented the CUS 401-402 to the Board of Supervisors.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the CUS 401, for Bexley Community Development District.

On a Motion by Mr. South, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the CUS 402, for Bexley Community Development District.

FOURTEENTH ORDER OF BUSINESS

Staff Report

A. District Counsel

Present and no report.

B. District Engineer

Present and no report.

C. Field Services Manager

The Board of Supervisors reviewed Mr. Toborg's report.

D. Clubhouse Manager

Mr. Cooper presented the Clubhouse Report.

E. District Manager

Ms. Goldyn reminded the Board that the next meeting would be held on February 24, 2021, at 1:00 p.m., at the Offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

The Board discussed buying three umbrellas for Phase 3.

On a Motion by Mr. Williams, seconded by Ms. Robinson, with all in favor, the Board of Supervisors authorized the Chairman to execute a proposal for three umbrellas for Phase 3 in a Not to Exceed \$5,000.00, for Bexley Community Development District.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. South, seconded by Mr. Williams with all in favor, the Board of Supervisors adjourned the meeting at 2:00 p.m. for Bexley Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operations and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$141,933.10**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Bexley Homeowners Association, Inc.	002096	120120 PR	CDD Payroll Cost Share 12/20	\$ 1,800.00
Bryan Taylor	002109	B122020	Monthly Maintenance - Removal of Pet Waste 12/20	\$ 1,139.55
Clearview Land Design, P.L.	002097	20-02539	District Engineer 11/20	\$ 1,020.00
Duke Energy	002115	39208 93584 11/20	16950 Vibrant Way Lite 11/20	\$ 1,790.16
Duke Energy	002111	90534 38395 12/20	00 Bexley Village Dr LITE 12/20	\$ 2,224.69
Duke Energy	002102	Summary A 12/20	Electric Summary A 12/20	\$ 5,665.07
Duke Energy	002107	Summary Duke B 12/20	Electric Summary 12/20	\$ 3,591.44
F. Peter Williams	002121	PW012021	Board Of Supervisors Meeting 01/20/21	\$ 200.00
John C. Blakley	002116	JB012021	Board Of Supervisors Meeting 01/20/21	\$ 200.00
Landscape Maintenance Professionals, Inc.	002118	155157	Irrigation Repair 9/24/20	\$ 49.80
Landscape Maintenance Professionals, Inc.	002118	156661	Irrigation Repair 11/25/20	\$ 174.00
Landscape Maintenance Professionals, Inc.	002098	156898	Irrigation Repair 12/20	\$ 120.00
Landscape Maintenance Professionals, Inc.	002098	156899	Irrigation Repair 12/20	\$ 180.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002118	157002	Monthly Grounds Maintenance 01/21	\$ 66,961.25
Landscape Maintenance Professionals, Inc.	002118	157003	Monthly Grounds Maintenance 01/21	\$ 7,372.25
Landscape Maintenance Professionals, Inc.	002118	157260	Irrigation Repair 12/20	\$ 4.00
Landscape Maintenance Professionals, Inc.	002118	157296	Irrigation Repair 12/20	\$ 135.00
Landscape Maintenance Professionals, Inc.	002118	157297	Pest Control 2A 12/20	\$ 270.00
Landscape Maintenance Professionals, Inc.	002118	157299	Pest Control 3B 12/20	\$ 50.00
Landscape Maintenance Professionals, Inc.	002118	157300	Pest Control 12/20	\$ 755.00
Landscape Maintenance Professionals, Inc.	002118	157334	Irrigation Repair 12/20	\$ 443.64
Landscape Maintenance Professionals, Inc.	002118	157341	Irrigation Repair 01/21	\$ 90.00
Landscape Maintenance Professionals, Inc.	002118	157362	Irrigation Repair 1/7/21	\$ 90.00
Landscape Maintenance Professionals, Inc.	002118	157375	One Time Bush Hog of Phase 3A Pond 12/20	\$ 2,750.00
Landscape Maintenance Professionals, Inc.	002118	157388	Irrigation Repair 1/8/21	\$ 120.00
Landscape Maintenance Professionals, Inc.	002118	157389	Irrigation Repair 01/8/21	\$ 35.00

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002118	157453	Grass Seed Over Soccer Field 1/21	\$ 450.00
Landscape Maintenance Professionals, Inc.	002118	157475	Irrigation Repair 1/13/21	\$ 250.00
Landscape Maintenance Professionals, Inc.	002118	157478	Irrigation Repair 01/13/21	\$ 28.00
Landscape Maintenance Professionals, Inc.	002118	157479	Irrigation Repair 01/13/21	\$ 83.00
Landscape Maintenance Professionals, Inc.	002118	157506	Irrigation Repair 01/15/21	\$ 60.00
Pasco County Utilities Services Branch	002103	14255128	5046 Lacewood Ct 11/20	\$ 2.10
Pasco County Utilities Services Branch	002104	14255129	3742 Tour Trace 11/20	\$ 103.60
Pasco County Utilities Services Branch	002105	14255131	4967 Winged Page Place 11/20	\$ 1.40
Pasco County Utilities Services Branch	002106	14255132	16170 November Rain Ct 11/20	\$ 0.70
Pasco County Utilities Services Branch	002112	14388289	16883 Storyline Dr 12/20	\$ 9.99
Pasco County Utilities Services Branch	002112	14389410	3746 Tour Trace 12/20	\$ 205.80
Pasco County Utilities Services Branch	002112	14389411	4744 Tour Trace 11/20	\$ 344.40
Pasco County Utilities Services Branch	002112	14389412	4967 Winged Page Place 12/20	\$ 4.20

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Pasco County Utilities Services Branch	002112	14389413	16170 November Rain CT 12/20	\$ 2.80
Pasco County Utilities Services Branch	002112	14392196	19265 Del Webb Boulevard 12/20	\$ 4,270.32
Pasco County Utilities Services Branch	002112	14389409	5046 Lacewood CT 12/20	\$ 7.70
Pasco County Utilities Services Branch	002108	Pasco Water Summary 12/20	Unclaimed Water Usage 12/20	\$ 3,516.82
Rizzetta & Company, Inc.	002099	INV0000055495	District Management Fees 01/21	\$ 5,067.60
Rizzetta & Company, Inc.	002113	INV0000055617	Annual Dissemination Services FY 20/21	\$ 5,000.00
Rizzetta Technology Services, LLC	002100	INV0000006728	Email & Website Hosting Services 01/21	\$ 100.00
Solitude Management LLC	002101	PI-A00519031	Lake and Wetland Services 12/20	\$ 6,140.86
Solitude Management LLC	002101	PI-A00519032	Monthly Mitigation Services 12/20	\$ 5,402.35
Solitude Management LLC	002119	PI-A00534522	Lake and Wetland Services 01/21	\$ 6,140.86
Solitude Management LLC	002119	PI-A00534523	Monthly Mitigation Services 01/21	\$ 5,402.35
Spectrum Business	002110	071794201122520	16950 Vibrant Way - WIFI at Dog Park 01/21	\$ 109.98
Times Publishing Company	002120	0000134274 01/10/21	Acct # 71068 Legal Advertising 01/10/21	\$ 224.50

BEXLEY COMMUNITY DEVELOPMENT DISTRICT

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
U. S. Department of Agriculture	002114	3003688219	Animal & Plant Inspection 01/21	<u>\$ 1,772.92</u>
Report Total				<u><u>\$ 141,933.10</u></u>

RESOLUTION 2021-03

A RESOLUTION OF THE BEXLEY COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS ADOPTING POLICIES FOR THE USE OF THE PONDS WITHIN THE BOUNDARIES OF THE DISTRICT; PROVIDING FOR MODIFICATION OR TERMINATION OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Bexley Community Development District (the "District") a local unit of special purpose government organized and existing in accordance with Chapter 190, Florida Statutes, owns and maintains certain ponds located within the boundaries of the District (the "Ponds"); and

WHEREAS, the Ponds are portions of the stormwater management infrastructure improvements which are part of the capital improvement program for the District as outlined in the Bexley Community Development District Report of District Engineer dated March 15, 2016; and

WHEREAS, the Ponds were designed to meet the permit criteria of the Southwest Florida Water Management District and Pasco County; and

WHEREAS, the District Board of Supervisors (the "Board") has the right to establish policies governing the use of the Ponds; and

WHEREAS, in the interest of the health, safety and welfare of the public, residents and landowners within the District, the Board desires to implement a policy governing public use of the Ponds which prohibits swimming, and other recreational activities including but not limited to use of boats, kayaks, canoes, and other floatation devices within the Ponds; and

WHEREAS, the District desires to reserve the right to modify or terminate this Resolution at any time in the future.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BEXLEY COMMUNITY DEVELOPMENT DISTRICT AS FOLLOWS:

Section 1. Authority for this Resolution. This Resolution is adopted pursuant to Chapters 190, Florida Statutes.

Section 2. Adoption of Policies for the Use of the Ponds. The District hereby adopts the policy that swimming and other recreational activities including but not limited to use of kayaks, boats, canoes, and other floatation devices within District Ponds is prohibited.

Section 3. Modification or Termination. This resolution may be modified or terminated by the District at any time.

Section 4. Effective Date. This Resolution shall become effective upon its adoption.

Approved and adopted this ____ day of _____, 2021.

ATTEST:

**BEXLEY COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman